



# Organisation's profile for traineeships

Feel free to use this form in case that your organisation usually offers traineeships, but for the moment there is no call for applications for specific traineeships.

## **Employer information**

Organisation name		
Full address		
Phone	Website	Number of employees
Short description of the compan	у	

### Contact details

Contact person for internship	vacancies (e.g: Human Resources)	
Direct phone	Direct e-mail	

## Application procedure

Who to apply to (including contact details)

Deadline for applications (if applicable)





#### Placement information

Department(s) and function(s) (if applicable)

Duration

Description of tasks (if applicable)

Details of financial support to be provided (symbolic payment, travel, transportation or accomodation costs, vouchers, etc.)

#### Requirements: competencies, skills and experience

Languagues, computer skills, etc.